

Dear Councillor

You are summonsed to attend the Annual meeting of Pattingham & Patshull Parish Council to be held at Pattingham Village Hall on Wednesday 11<sup>th</sup> May 2011 at 7.30pm

### AGENDA

Public Forum

- 01/11 Apologies  
To receive and approve apologies
- 02/11 Signing of councillor declaration  
All councillors present to sign declaration previously distributed and witnessed by clerk
- 03/11 Election of Chairman  
Election of chairman
- 04/11 Election of Vice Chairman  
Election of vice chairman
- 05/11 Signing of minutes  
To accept minutes of Annual meeting of Parish Council and Ordinary meeting held on 23<sup>rd</sup> March 2011
- 06/11 Declarations of Interest  
To declare an interest for any agenda item
- 07/11 Committees  
To review member of committees as per attached list
- 08/11 Clerks Report  
To answer questions from report previously distributed
- 09/11 Chairman's Correspondence  
To receive any correspondence received
- 10/11 Christmas lighting  
To receive update
- 11/11 Highways  
To discuss any concerns
- 12/11 Footpaths  
To discuss issue of surplus water running onto Millennium footpaths
- 13/11 Burnhill Green  
To discuss matters of interest
- 14/11 MUGA  
To discuss date for special lighting meeting

15/11 Annual Subscriptions

Campaign to Protect Rural England - to be decided (2010 - £15)

Community Council of Staffordshire £22 (same as 2010)

Parish Council Insurance £1284.39 (2010 - £1085.77)

16/11 Eastern Shires Purchasing Organisation

To discuss request for application to purchasing agent

17/11 St Chad's Church

Invitation to participate in the Scarecrow Festival 23<sup>rd</sup> – 25<sup>th</sup> September

Planning

18/11

	<b>Applications for comments</b>
11/00276/FUL	<b>Nurton Hill Farm, Nurton Hill Road, Pattingham, WV6 7HQ</b> Replacement stable block, car park extension and grading of land
11/00319/FUL	<b>Patshull Park Hotel, Golf and Country Club</b> Extension to provide 18 new en-suite guest bedrooms {revival of 673/87}

	<b>Applications returned since last meeting</b>
10/00718/FUL	<b>Patshull Hall, Patshull Park, Burnhill Green</b> Use of basement, ground floor rooms and outdoor areas for uses within D1 & D2; use of outer courtyard for related visitor parking and with marquee in situ April-October (inclusive) each year. <b>No objections</b>
11/00221/FUL 11/00235/CAC	<b>Chad House, 17 High Street, Pattingham, WV6 7BQ</b> Replacement of existing timber garage with brick garage including screen wall and gate. <b>No objections</b>
11/002387/FUL	<b>40 Wolverhampton Road, Pattingham, WV6 7AF</b> Two storey rear extensions. <b>No objections</b>
11/00258/FUL	<b>1 Great Moor Road, Pattingham WV6 7AU</b> Replacement dwelling. <b>No objections</b>
11/00220/ADV	<b>The Crown Inn, 15 High Street, Pattingham WV6 7BQ</b> Erection of illuminated and non illuminated signs to the exterior of the building. <b>No objections</b>

	<b>Planning applications approved</b>

19/11 Finance

Audit Documents

- To review end of year balance sheet
- approve statement of accounts
- Sign and agree Annual Governance Statement
- To sanction Internal Auditor costs of £80
  
- To sanction cheque payments as listed below:

<b>Chq No.</b>	<b>Payee</b>	<b>Amount £</b>
BACS	R Hodgetts ( April salary)	423.20
001713	Best Kept Village Competition entry fee	15.90
001714	Ann Raymond	13.40
001715	Chambers Electrical	3,000.00
001716	Just Keys – youth shelter plaque	30.00
001717	Inland Revenue	102.80
001718	Derek Walker – internal auditor	80.00
001719	A Horton - gardening	tbc
001720	R Hodgetts - expenses	tbc

20/10 Any Other Business  
To discuss issues raised

21/10 Date of next meeting  
Monday 15<sup>th</sup> June 2010 – Pattingham Village Hall, Pattingham 7.30pm

Signed: *Becky Hodgetts*

Dated: 4<sup>th</sup> May 2010